

GREENFIELD BOARD OF PUBLIC WORKS AND SAFETY

October 8th, 2024

10:00 A.M.

10 SOUTH STATE STREET

COUNCIL CHAMBERS, ROOM 127

Present: Larry Breese Kathy Locke
Glenna Shelby Brent Robertson
Gregg Morelock Penny Lawyer
Susan Dillman Chief Brian Hartman
RJ Beaver Tyler Rankins
Nicholas Dezelan Greg Roland
Rob Souchon Jimmy Griffith
Jane Webb

Absent: Mayor Guy Titus
Clerk-Treasurer Lori Elmore

Board Member Larry Breese called the BOW meeting to order for the purpose of conducting the business for the City of Greenfield, Indiana. Locke moved to approve the minutes of September 24th, 2024 duly seconded by Robertson. Motion carried *viva voce*. *Shelby abstained from voting*

CLERK-TREASURERS OFFICE:

Deputy Clerk-Treasurer Penny Lawyer requested approval of the Claims Docket as submitted. Shelby moved to approve, duly seconded by Locke. Motion carried *viva voce*.

Deputy Clerk-Treasurer Penny Lawyer requested approval of the September 2024 Payroll Allowance Docket as submitted. Locke moved to approve, duly seconded by Robertson. Motion carried *viva voce*.

POLICE DEPARTMENT:

Chief Brian Hartman requested approval for the lateral hire of Officer Brennan Watson to Probationary Patrolman at a bi-weekly amount of \$2,454.46, effective October 12th. Shelby moved to approve, duly seconded by Locke. Motion carried *viva voce*.

FIRE DEPARTMENT:

RJ Beaver requested approval of the revised Lexipol policies for the Greenfield Fire Department. Robertson moved to approve, duly seconded by Locke. Motion carried *viva voce*.

STREET DEPARTMENT:

Tyler Rankins requested approval for the Partial Payment #2 to E & B Paving, LLC for the 2024 Community Crossings Matching Grant Project in the amount of \$755,296.98. The City's match portion will be paid from ARPA funds. Locke moved to approve, duly seconded by Shelby. Motion carried *viva voce*.

Tyler Rankins requested approval of the Certificate of Burial Rights which were in circulation.

WASTE WATER DEPARTMENT:

Nicholas Dezelan requested approval for the invoices that have been submitted from Commonwealth Engineers, Inc. for engineering services rendered from August 1st – August 31st for the Waste Water Treatment Plant Improvements Project in the total amount of \$48,505.32. Robertson moved to approve, duly seconded by Shelby. Motion carried *viva voce*.

Nicholas Dezelan requested approval of the recommendation from Commonwealth Engineers, Inc. for the Partial Payment #23 to F.A. Wilhelm Construction for the Waste Water Treatment Plant Improvements Project in the amount of \$986,535.39 with a retainage of \$50,975.54 for a total payment for Application #23 of \$1,037,510.93. Locke moved to approve, duly seconded by Shelby. Motion carried *viva voce*.

Nicholas Dezelan requested approval for the invoice from Kleinpeter Consulting Group, LLC for labor standards services related to the Wastewater Treatment Plant Improvements Project with a total amount of \$11,350.00. Shelby moved to approve, duly seconded by Locke. Motion carried *viva voce*.

Nicholas Dezelan requested approval of the recommendation from American Structurepoint, Inc. for the Insight Pipe Contractors, LLC Change Order #2, for the Waterview Sanitary Sewer Lining Project, with a deduction in

cost of \$93,613.93. The new cost of the project is \$1,058,265.07 with no change to the completion dates. Shelby moved to approve, duly seconded by Robertson. Motion carried *viva voce*.

Nicholas Dezelan requested approval of the recommendation from American Structurepoint, Inc. for the final payment to Insight Pipe Contracting, LLC, for the Waterview Sanitary Sewer Lining Project, in the total amount of \$252,177.19. Robertson moved to approve, duly seconded by Locke. Motion carried *viva voce*.

Nicholas Dezelan requested approval to seek Request for Proposals for the supply of aluminum sulfate for the new Wastewater Treatment Plant. Shelby moved to approve, duly seconded by Locke. Motion carried *viva voce*.

ENGINEERING DEPARTMENT:

Greg Roland requested approval for the release of Performance Bonds for Brunson Landings, Section 2, to be replaced by the (3) three year Maintenance Bonds due to the completion of the following:

Performance Bond	GM232018	Asphalt Surface
Performance Bond	4472312	Common Area, Sidewalks & ADA ramps
Performance Bond	4472313	Street Signs
Performance Bond	GM234101	Storm Sewer
Maintenance Bond	GM234125	Asphalt Surface
Maintenance Bond	4476052	Common Area, Sidewalks & ADA ramps
Maintenance Bond	GM234124	Street Signs
Maintenance Bond	101177686	Storm Sewer

Shelby moved to approve, duly seconded by Locke. Motion carried *viva voce*.

INFORMATION TECHNOLOGY DEPARTMENT:

Rob Souchon requested approval for the correction of funding for the GIS Enterprise Assistance Task Order 1 with a cost of \$36,000.00. At the September 28th BOW meeting it had been stated that the Engineering Department would be funding this program, but the IT Department will be funding this program. Locke moved to approve, duly seconded by Robertson. Motion carried *viva voce*.

Rob Souchon requested approval for the (1) one year renewal with CivicPlus for the Archive Social subscription with a cost of \$8,747.40. Funds will come from the Council’s budget. Robertson moved to approve, duly seconded by Shelby. Motion carried *viva voce*.

WATER DEPARTMENT:

Jimmy Griffith requested approval of the recommendation from Donohue and Associates, Inc. for the Partial Payment #5 to Brackney, Inc. for the Southside Water Improvements Project – Water Main Project in the amount of \$306,315.00 with a retainage of \$16,122.00 for a total payment for Application #5 of \$322,437.00. Shelby moved to approve, duly seconded by Locke. Motion carried *viva voce*.

Jimmy Griffith requested approval of the recommendation from Donohue and Associates, Inc. for the Partial Payment #10 to Phoenix Fabricators and Erectors, LLC for the Southside Water Improvements Project – Water Storage Tower Project in the amount of \$221,806.00 with a retainage of \$11,674.00 for a total payment for Application #10 of \$233,480.00. Locke moved to approve, duly seconded by Robertson. Motion carried *viva voce*.

Jimmy Griffith requested approval for the invoices that have been submitted from Donohue and Associates, Inc. for engineering services rendered from August 18th – September 21st for the Southside Water Improvements Project-Water Storage Tower Project in the amount of \$20,418.35. Shelby moved to approve, duly seconded by Robertson. Motion carried *viva voce*.

Jimmy Griffith requested approval to start the search process for a new fleet vehicle. Locke moved to approve, duly seconded by Shelby. Motion carried *viva voce*.

Jimmy Griffith requested approval to seek quotes for the purchase and installation of a backup generator for the Water Administration Building. Shelby moved to approve, duly seconded by Locke. Motion carried *viva voce*.

Jimmy Griffith requested approval to seek quotes for a Chlorine supplier for 2025 – 2027; with the option to extend service with the successful vendor into 2028. Shelby moved to approve, duly seconded by Locke. Motion carried *viva voce*.

UTILITY COORDINATOR:

Jane Webb requested approval for the promotion of Megan Manship to Accounts & Billing Supervisor with an hourly rate of \$28.34, effective September 28th. Locke moved to approve, duly seconded by Robertson. Motion carried *viva voce*.

Jane Webb requested approval of the August Financials for electric, water, sewer, and storm water utilities. Robertson moved to approve, duly seconded by Shelby. Motion carried *viva voce*.

MISCELLANEOUS ITEMS: None

ADJOURNMENT:

There being no further business to be brought before the Greenfield Board of Public Works and Safety, Shelby moved to adjourn the meeting at 10:31 a.m., duly seconded by Locke. Motion carried *viva voce*.

Board Member Larry Breese declared the meeting adjourned and announced that the next meeting of the Board of Works will be held on Tuesday, October 22nd at 10:00 a.m.

Penny Lawyer
Deputy Clerk-Treasurer

Larry Breese
Board Member

Susan Dillman
Chief Deputy Clerk-Treasurer